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Subject: Re: Sounds like a plan

Posted by [FredT](#) on Sun, 11 Jun 2006 00:09:00 GMT

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There appear to be several people in Dallas, and me in Houston, who are volunteering to help you with the work involved in setting up and coordinating the event. Since you have done it twice and know what's involved, I suggest that after you have confirmed the hotel's ability to accommodate us, you should play more of an executive role, assigning duties and tasks to us individually rather than trying to do it all yourself. So don't feel like you're imposing when you ask me, Jim, or anybody else to do something that requires some time and effort. The reciprocal responsibility for anybody who's asked to do something is to say up front if you're not sure you can do it. If you do accept the task then you have a responsibility to complete it, or to ask for help immediately if it begins to appear you won't be able to. This may seem obvious to some, but in my experience the biggest problem in project management, is the well intentioned individual who accepts a responsibility, then finds himself in an unexpected crunch and doesn't ask for help until it's too late.

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